

HASCOMBE PARISH COUNCIL

MEETING MINUTES of Hascombe Parish Council Annual Meeting held on **Monday 20th July 2015** in Hascombe Village Hall, Mare Lane, Hascombe at 7.00pm.

Attendees: Mr C Orange – Chairman
Mr P Lye – Vice Chairman
Mr K Kingham - Member
Mrs S Sullivan – Member
Mrs B Weddell – Clerk

One member of the public was in attendance.

Apologies: Apologies had been received from Mr Ted Dwyer, Surrey County Councillor Mrs Victoria Young and Waverley Borough Councillors Mr Maurice Byham and Mr Richard Seaborne.

		ACTION
15/057	Declarations of Interests There were no declarations of interest pertaining to agenda items.	
15/058	Minutes The minutes of the meeting of the Parish Council held on 11 th May, as circulated, were approved and signed by the Chairman as a correct record.	
15/059	Chairman's Report The Chairman said that Chiddingfold now runs a transport scheme in the village to help transport people to the doctors' surgery and hospital, which is manned by volunteers with donations paid to cover costs. The Chairman suggested Hascombe should consider such as scheme and it was agreed he would discuss the possibility with the church and Friends of Hascombe.	C Orange
15/060	Clerk's Report The Clerk had attended the recent Standards briefing given by Waverley Borough Council. The Clerk would produce a list of helpful contacts for members.	Clerk
15/061	Highways, Bridlepaths & Footpaths Residents had arranged a meeting with Surrey Highways on 4 th August regarding the poor condition of Markwick Lane following the recent surface dressing. Mr Orange would ask Mr Dwyer to attend if possible. Mr Lye would speak to Friends of Hascombe regarding the footpath off Nore Lane. As the parish representative on the Local Task Group for Highways, it was agreed that Mr Dwyer should also be the representative on the Task Group for Footpaths if it continues. Mr Lye would contact Dan Payne at Surrey Highways regarding the condition of the footpath between the White Horse and the Fountain, which needs cutting back.	C Orange/T Dwyer P Lye T Dwyer P Lye
15/062	Crime, Neighbourhood Watch and Speedwatch Mr Kingham would contact PCSO Phil Snow to ensure he receives the Neighbourhood Watch emails.	K Kingham

Sarah Davey had taken over Speedwatch and would be asked to provide a report for future meetings.

15/063

Communications

There was nothing to report.

15/064

Neighbourhood Plan Update

It was agreed that a date would be arranged for a Neighbourhood Plan Steering Group meeting to be held in August.

It was resolved that the NPSG would be given authority to agree expenditure necessary for producing the Neighbourhood Plan up to the budgeted amount of £5000.

15/065

Financial Report

There was no unexpected expenditure to report. The up-to-date reports were circulated, as appended to these minutes.

15/066

Village Hall Redecoration

The Village Hall application for a grant for external redecoration of the hall was agreed for the sum of £1440. It was agreed that this does not give any commitment to pay any further amounts in the future, although any future requests would be seriously considered. The Village Hall Committee continually considers whether it can increase its income in future through greater use, by higher fees or through later opening times or from events or direct donations from villagers, which the Parish Council hopes will lead to better financial results in the future.

15/067

Traffic Survey

It was agreed that commissioning of a traffic survey would be put on hold pending the outcome of further surveys being carried out by Waverley, Surrey CC and Dunsfold Park.

15/068

Employee Pension Scheme

The Clerk and the Chairman would investigate the costs of joining the LGPS and report to the next meeting.

C Orange/Clerk

15/069

Clerk's Pay Review

It was agreed that the Clerk's pay for the current financial year would increase to £13 per hour.

15/070

Accounts for Payment

Payments were approved. The attached Order for Payments was signed by the Chairman, one Councillor and the Clerk.

15/071

Planning**a) Local Plan Update**

The Chairman had attended a Waverley Councillor briefing regarding the Local Plan and slides from the briefing had been circulated prior to the meeting. The number of houses to be built per year that Waverley are required by the Government to provide for in the plan is currently 519, an increase on the previous number of 470. A 2014 survey had concluded that there is currently a surplus of Employment land. WBC is currently carrying out a traffic study and considering potential mitigation measures to address the impact on the road infrastructure of a possible housing development at Dunsfold Park, which would concentrate on the A281 corridor. The Chairman would continue to liaise with Cllr Richard Seabourne regarding the particular potential impact of

C Orange

extra traffic on Hascombe's unsuitable rural roads and would suggest traffic counts are carried out on all the relevant roads. The provisional timetable stated that a report would be submitted to the Executive which would outline progress to date and set out the provisional timetable for the draft new Local Plan. In October/November Members would endorse the Preferred Spatial Strategy and associated strategic site allocations. Further work to identify the infrastructure required to support the preferred strategy would be carried out and it was hoped the plan would be submitted for examination in July 2016.

b) Issues relating to Dunsfold Park.

The planning application for additional Everyman driving experience days had been approved. .

c) To receive list of Planning Applications for information of recent decisions made by WBC

WA/2015/0524 Alterations to existing outbuilding. Old Rectory Cottage, Godalming Road, Loxhill. **Full permission.**

d) To consider all new Planning Applications

After full considerations of the following application, the parish council decided to comment as follows:

WA/2015/1206 Erection of extensions and alterations including installation of dormer windows in roof space to create habitable accommodation. Old Rectory Cottage, Godalming Road, Loxhill

Letter of comment appended.

15/072

Correspondence

The parish council had been served an Enforcement Notice by Waverley in relation to the Wood Yard building as Land Registry documents showed that the Wood Yard site includes land owned by the parish council. Mr Lye would follow this up and arrange a meeting with Andrew Kinnear to discuss.

P Lye

15/073

Items for information or inclusion on a future agenda

Consideration of adoption of policies required to meet governance requirements.
Investment of funds from redeemed Government stocks.
Revised aims and objectives for the current term.

15/074

Next meeting

Monday 28th September 7.00pm, Hascombe Village Hall.

There being no further business, the Chairman closed the meeting at 20:50.

Hascombe Parish Council

23 July 2015

Mr Christopher Peters
Planning Services
Waverley Borough Council
The Burys
Godalming
GU7 1HR

Dear Mr Peters

Re: WA/2015/1206 Erection of extensions and alterations including installation of dormer windows in roof space to create habitable accommodation.

Hascombe Parish Council has considered the above application and makes the following comments:

Inconsistency of the plans: The proposal drawings for the elevations do not match the plans; e.g. the fenestration to the dormer windows show 1770mm glazed openings on the first floor plans and on the elevations the drawings show 1200mm 2 light openings.

There are no sections drawings to show the height of the rooms (refer to Government DCLG standards March 2015).

Adverse impacts: There would be a loss of privacy for residents of neighbouring properties due to some of the proposed windows being overbearing and overlooking.

The south east facing dormer window in bedroom 2 is within 6 metres of The Barn's north west facing ground floor window and habitable room (see photo in App A of front elevation). The overbearing dormer window overlooks the garden (amenity space) of The Barn.

It is not a sustainable solution to suggest that an overlooking and overbearing dormer window to a habitable room such as Bedroom 2 could be obscurely glazed. In this situation an alternative design solution should be found.

The dormer window in bedroom 3 would be right against the overhanging roof of "The Barn" and close to its roof light with a consequent possibility of noise nuisance and maybe a fire hazard.

Yours sincerely

Beverley Weddell
Clerk to the Council

Chairman:

Mr Charles Orange. Telephone 01483 208343. Email charlesorange@hotmail.com
Hascombe Place, Hascombe, Godalming, Surrey GU8 4JA

Clerk:

Mrs Beverley Weddell. Telephone 01483 200314. Email clerk@hascombeparishcouncil.co.uk
Lock House Lodge, Knightons Lane, Dunsfold, Surrey GU8 4NU

Hascombe Parish Council

Schedule of receipts and order for payments for May 2015

To be approved under Agenda item 16 at the Parish Council meeting on 20.7.15

RECEIPTS

Payer:	Detail:	Amount:
		£
	Total	£ 00

PAYMENTS

Payee:	Detail:	Amount:
B Weddell + HMRC	July pay (est)	£ 216.66
B Weddell + HMRC	August pay (est)	£ 216.66
SSALC	Training	£ 60.00
		£
	Total	£493.32

EXPENDITURE TO BE RATIFIED – paid since last Parish Council Meeting:

Payee:	Detail:	Amount:
		£ 0
	Total	£ 0

Total receipts £0.00

Total expenditure £493.32

Signed by Chairman: Date:

Signed by Councillor: Date:

Signed by Clerk/RFO: Date: