

HASCOMBE PARISH COUNCIL

MEETING MINUTES of Hascombe Parish Council Annual Meeting held on **Monday 22nd May 2017** in Hascombe Village Hall, Mare Lane, Hascombe at 7.00pm.

Attendees: Mr C Orange – Chairman
Mr P Lye – Vice Chairman
Mr T Dwyer – Member
Mrs S Sullivan - Member
Mrs B Weddell – Clerk

Waverley Borough Councillor Richard Seaborne and one member of the public were in attendance.

Apologies: Apologies had been received from Mr Kingham and Cllr Byham.

ACTION

- 17/027 Election of Chairman and Vice Chairman**
Proposed by Mr Lye, seconded by Mr Dwyer and agreed unanimously, Mr Orange was elected Chairman of the Council for the ensuing year. Mr Orange signed the declaration of acceptance of office.
- Proposed by Mr Dwyer, seconded by Mrs Sullivan and agreed unanimously, Mr Lye was elected Vice Chairman of the Council for the ensuing year. Mr Lye signed the declaration of acceptance of office.
- 17/028 Declarations of Interest**
There were no declarations of interest pertaining to agenda items.
- 17/029 Minutes**
The minutes of the meeting of the Parish Council held 20th March 2017, as circulated, were approved and signed by the Chairman as a correct record.
- 17/030 Chairman's Report**
The Chairman's Annual Report had been given at the Annual Assembly and is appended to these minutes. There was nothing further to report.
- 17/031 Clerk's Report**
There was nothing to report.
- 17/032 Highways, Bridlepaths & Footpaths**
Mr Dwyer reported that he had met with Adrian Selby of Surrey Highways to discuss possible traffic calming in the village. Due to funding issues, Mr Dwyer was not hopeful that any measures would be forthcoming in the near future.
- Regarding the felling of trees on the B2133 adjacent to Sullingstead, Mr Dwyer reported that it had been confirmed the land was owned by Sullingstead and the owner advised the trees had to be removed for

insurance reasons. Mr Dwyer confirmed that their removal had been agreed by Surrey County Council.

Mr Dwyer had also raised with Surrey Highways the issue of the vegetation between the fountain and the pub reducing the road width. Mr Selby stated that it was definitely not Highways land. Mr Dwyer would contact Waverley to enquire whether it belongs to them and if not, to carry out a land search.

T Dwyer

Mr Dwyer reported that the speed sign by the car park had been knocked into the hedge, which would cause a problem with Speedwatch. This had been reported to Highways.

17/033

Adoption of accounts and balance sheet for the year ending 31.3.17

- a) Annual governance statement 2016/17. This had been circulated prior to the meeting. The council gave authority for the Chairman and the Clerk to sign the statement as approved.
- b) Accounting statements for 2016/17. This had been circulated prior to the meeting. The council gave authority for the Chairman and the Clerk to sign the statement as approved.
- c) Internal Auditor's report. The Internal Auditor's report was noted. The Clerk had been advised by the insurance company that cybercrime was not covered, and that the security of internet banking was a matter for the bank. It was agreed that the dual authority required for bank payments was a robust protection against internet banking fraud.

17/034

Accounts for Payment

The order for payments appended to these minutes was approved by the council and signed by the Chairman and the Clerk.

17/035

Review of Standing Orders, Financial Regulations and Risk Register

This item was deferred to the next meeting.

17/036

Clerk's Salary

The Clerk's salary was reviewed and it was agreed the Clerk would receive a 3% pay increase for the forthcoming year. (The Clerk left the meeting while this item was discussed.)

17/037

Planning

- a) Local Plan Update. The Local Plan Examination in Public was due to start on 27th June. Inspector Jonathon Bore had issued Matters and Issues to be covered by the examination, to which Waverley and others had responded. Waverley's response included an update from GL Hearn, which agreed that the latest ONS figures should be used to establish the OAN (Objectively Assessed Housing Need).
- b) Issues relating to Dunsfold Park. Work was continuing to prepare the Joint Parish Councils' case as Rule 6 Parties at the forthcoming Public Inquiry.

- c) To receive list of Planning Applications for information of recent decisions made by WBC.

WA/2017/0418 Erection of detached garage and shed. Hascombe Grange Cottage. **Full permission.**

WA/2017/0419 Alterations to existing outbuilding to provide ancillary residential accommodation. Hascombe Grange Cottage. **Full permission**

- d) To consider all new Planning Applications
There were no new planning applications to consider

17/038

General matters

Mr Lye reported that an overgrown tree was causing damage to the fountain and would obtain quotes for the tree to be removed. Remedial work was required to the fountain brickwork; Charles would seek the advice of a structural surveyor in the village.

P Lye

C Orange

Mr Lye had been in contact with Waverley about the playground. Some equipment had been replaced but there was still safety tape around the wendy house as one of the legs had given way. Waverley were to ascertain whether the item could be repaired or would need to be demolished. Cllr Seaborne would monitor progress.

It had been reported that scrambling bikes were being ridden up and down Hoe Lane and some of the bridleways, upsetting walkers and horse riders. Residents were urged to dial 101 to report incidents to the Police.

17/026

Next meeting

Monday 24th July, 7.00pm, Hascombe Village Hall

There being no further business, the Chairman closed the meeting at 20:25.