

HASCOMBE PARISH COUNCIL

MEETING MINUTES of Hascombe Parish Council Meeting held on **Monday 11 July 2016** in Hascombe Village Hall, Mare Lane, Hascombe at 7.00pm.

Attendees: Mr C Orange – Chairman
Mr P Lye – Vice Chairman
Mr T Dwyer – Member
Mr K Kingham - Member
Mrs B Weddell – Clerk

Apologies: Apologies had been received from Mrs Sarah Sullivan and Waverley Borough Councillors Richard Seabourne and Maurice Byham.

ACTION

16/053 **Declarations of Interest**
There were no declarations of interest pertaining to agenda items.

16/054 **Minutes**
The minutes of the meeting of the Parish Council held 23rd May, as circulated, were approved and signed by the Chairman as a correct record.

16/055 **Chairman’s Report**
There was nothing to report not covered elsewhere on the agenda.

16/056 **Vice Chairman’s Report of informal discussions with Toby Anstruther**
The report of Mr Lye’s meeting with Mr Anstruther and the outcome of discussions at this meeting is appended to these minutes in the form of an email to Mr Anstruther.

At 7.30pm the meeting opened to the public:

A member of the public spoke to members about allocation of school places for Hascombe children, particularly the admissions policy of Busbridge Junior School. Currently, children who live in Hascombe who have attended Busbridge Infant School are not allocated places at Busbridge Junior school. It was agreed that the Chairman and the Clerk would look into Busbridge Junior School’s admissions policy and write to the Governors and Guildford Diocese asking that they consider extending their catchment area to admit children from Hascombe.

16/057 **Clerk’s Report**
The Clerk had received reports that Hydro Turf were abstracting water from Hascombe Pond and there were concerns that this could be harmful to the wildlife in the pond, particularly rare species. A company is not required to have a licence from the Environment Agency if they abstract under 20,000 litres per day but they do need permission from the landowner. The Clerk would write to Hydro Turf to advise them that they require the parish council’s permission to abstract water from the pond.

Clerk

- 16/058 Highways, Bridlepaths & Footpaths**
The Clerk had met with one contractor regarding the verges in Mare Lane and was awaiting a quote.
- It was noted that one resident was parking four vehicles, including a car on the verge that appeared to be dumped and one for sale in a village hall parking space. Mr Dwyer would draft a letter.
- 16/059 Crime, Neighbourhood Watch and Speedwatch**
There was nothing to report.
- 16/060 Communications**
There was nothing to report.
- 16/061 Neighbourhood Plan Update**
There was nothing to report.
- 16/062 Financial Report**
The Clerk circulated the first quarter financial report, which is appended to these minutes.
- 16/063 Investment of Funds**
There was nothing to report.
- 16/064 Accounts for Payment**
Payments were approved. The attached Order for Payments was signed by the Chairman, one Councillor and the Clerk.
- 16/065 Planning**
- a) Local Plan Update. The Draft Local Plan, which included an allocation for 2600 houses at Dunsfold Park, was progressing through the various Waverley meetings and was due to be published for consultation in July/August.
 - b) Issues relating to Dunsfold Park. The Chairman would attend a meeting with Alfold Parish Council at Waverley to discuss the Dunsfold Park application with the case officer. It was expected that the application would be submitting further information, which should lead to a further 21-day consultation.
 - c) To receive list of Planning Applications for information of recent decisions made by WBC.
WA/2014/2168 Erection of building to provide 2 units for continued Class B2 use following substantial demolition of existing building. The Woodyard, Church Road, Hascombe. **Appeal allowed.**

WA/2016/0590 Change of use of an existing barn to form a single dwelling together with ancillary works. Land locally known as Fox Meadow, between Lodkin Hill, Hascombe Road, Godalming. **Refused.**

- d) To consider all new Planning Applications
After full consideration of the following applications, the parish council resolved to comment as follows:

WA/2016/1153 Erection of single-storey front extension. 6 Mare Lane, Hascombe. **No comment**

WA/2016/1082 Erection of extensions and alterations. Hatch Cottage, Markwick Lane, Loxhill. **No comment**

16/066

General matters

Mr Kingham had resigned from the Village Hall Committee, therefore a new parish council representative was required. It was agreed that Mrs Sullivan would be the new Village Hall representative on behalf of the parish council.

16/067

Next meeting

Monday 19th September, 7.00pm, Hascombe Village Hall.

There being no further business, the Chairman closed the meeting at 21:20.

Email to Mr Toby Anstruther

Dear Toby

I reported on our useful meeting on 6th July at the Hascombe Parish Council (HPC) meeting on Monday 11th July and there was a discussion about the way forward regarding the Woodyard and the car park and access.

The outcomes of this discussion were:

HPC hopes that you will be able to attend its next meeting on September 11th to discuss further the Woodyard and Hascombe Hill car park and access arrangements

Regarding the Woodyard and the issue of residential versus business use, HPC have not yet formed a view whether residential or B2 use would be preferable and need more information about the plans for both uses. It noted that the only possible chance of permission being granted for a home would be for an application to be made by HPC under a Community Right to Build Order which is not a simple procedure and involves a referendum. It therefore decided that it would not be appropriate to support residential use at this time but that it would consider the possibility alongside other sites for homes as part of the Hascombe Neighbourhood Plan.

Regarding the issue of the Woodyard boundary, HPC believe they have strong case for the boundary as shown on the map which was looked at by us at our meeting. Nevertheless, HPC thought that the issue would be best resolved without resorting to the Courts. The various options were discussed, and the initial preference was for a lease of an area of land owned by HPC to yourself. We would need to agree the area to be leased and the boundaries, no discussion was held on any details such as terms of such a lease.

The issue of the hedge was discussed. It was agreed that this could not be resolved until the boundary was agreed. Your request for the height of the hedge to be lowered to give more light is understood. This and nature of the hedge needs further discussion and could affect preferences for home or business use.

The car park and access to Hascombe Hill was discussed. In the absence of a licence agreement, your need to defend your estate against suggested prescriptive rights of access was understood. Your willingness to include in a licence for the Car Park wider access over other rides and walks beyond that from the car park to the lower foot path around Hascombe Hill was reported and HPC would like to hear more about this.

HPC realises that there is a cost to your Estate for maintaining paths and rides for public access. The question as to whether HPC could consider contributing to the cost of maintenance was considered but thought to be beyond its means. There are only around 130 homes in Hascombe and the annual precept total for HPC is just over £7,000. From this it has to pay for the cost of maintaining areas of land which it owns as well as paying the Clerk and other expenses.

The option we would like to pursue is the one of leasing the car park and permissive use of the foot path from the car park to the lower foot path around Hascombe Hill and from the car park to Bruce Watson's yard. As part of this agreement HPC is willing to take on responsibility and pay for maintaining the Car Park. Ideally, in order to justify the expenditure, we would request a 5-year notice period, which we hope would fit in with your 5-year plan for the estate, followed by a one-year notice period.

Best wishes

Paul

Vice Chairman Hascombe Parish Council

Hascombe Parish Council

1st Quarter Budget Report YE. 31.3.17

	Current Budget	Actual Year To Date	Projected Actual
Receipts			
Precept	7,277	7,277	7,277
Grants	200	200	200
Contributions re Professional Fees	5,374 *	5,278 *	5,374 *
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	12,851	12,755	12,851
Payments			
General Administration	100	35	100
Audit	250	129	250
Insurance	329	329	329
Staff Costs	2,785	681	2,785
Training	200	0	200
Hall Hire	300	0	300
SSALC/NALC Subscriptions	83	83	83
Chairman's Expenses	100	0	100
Website	60	60	60
Pond Maintenance	500	0	500
Grass cutting	1,500	0	1,500
Neighbourhood Plan	4,660	0	4,660
Legal/Professional Fees	3,000	3,000	3,000
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	13,867	4,317	13,867

* Includes £2,425 paid late for the first Vision report. HPC's actual contribution towards Vision Report £51.

Opening Balance 1.4.16	£12,262 (£16,224)
Projected Closing Balance 31.3.17	£11,246 (£12,690)

Hascombe Parish Council

Schedule of receipts and order for payments for July 2016

To be approved under Agenda item 14 at the Parish Council meeting on 11.7.16

RECEIPTS

Payer:	Detail:	Amount:
Hambledon PC	Contribution re Vision #1	£ 65.16
Chiddingfold PC	Contribution re Vision #2	£ 491.37
Loxwood PC	Contribution re Vision #2	£ 245.68
Rudgwick PC	Contribution re Vision #2	£ 490.14
Dunsfold PC	Contribution re Vision #2	£ 164.18
Wonersh PC	Contribution re Vision #2	£ 566.40
Busbridge PC	Contribution re Vision #2	£ 129.31
Bramley PC	Contribution re Vision #2	£ 590.80
Alfold PC	Contribution re Vision #2	£ 175.80
	Total	£2918.84

PAYMENTS

Payee:	Detail:	Amount:
B Weddell	July pay	£ 173.12
B Weddell	August pay	£ 173.12
HMRC	July tax return	£ 43.20
HMRC	August tax return	£ 43.20
NEST	July pension	£ 15.77
NEST	August pension	£ 15.77
	Total	£ 464.18

EXPENDITURE TO BE RATIFIED – paid since last Parish Council Meeting:

Payee:	Detail:	Amount:
		£
	Total	£

Total receipts £2918.84

Total expenditure £464.18

Signed by Chairman: Date:

Signed by Councillor: Date:

Signed by Clerk/RFO: Date: