

HASCOMBE PARISH COUNCIL

MEETING MINUTES of Hascombe Parish Council Meeting held on **Monday 21 November 2016** in Hascombe Village Hall, Mare Lane, Hascombe at 7.00pm.

Attendees: Mr C Orange – Chairman
Mr P Lye – Vice Chairman
Mr T Dwyer – Member
Mr K Kingham – Member
Mrs S Sullivan - Member
Mrs B Weddell – Clerk

Two members of the public were in attendance.

Apologies: Apologies had been received from Waverley Borough Councillors Richard Seaborne and Maurice Byham.

16/075

Declarations of Interest

There were no declarations of interest pertaining to agenda items.

16/076

Minutes

The minutes of the meetings of the Parish Council held 11th July and 19th September 2016, as circulated, were approved and signed by the Chairman as a correct record.

16/077

Chairman's Report

There was nothing to report not covered elsewhere on the agenda.

16/078

Clerk's Report

The Clerk reported that Waverley had provided updated PIC funding availability figures. This would be put on the agenda for the next meeting to consider possible projects that could be funded by the PIC sums.

16/079

Highways, Bridlepaths & Footpaths

Regarding the recent flooding in Mare Lane and The Street, Mr Dwyer reported that he had meet with Stuart Copping of SCC Highways and Highways were due to come out to rod out the drainage system under the road in the Street so that water can flow away from Pound Cottages. They had discovered a manhole outside No. 4 that hadn't been cleared out for years. If there is still a problem after the drains have been cleared, residents will contact the Clerk to pursue via the Flood Prevention team at Surrey CC.

Regarding the Mare Lane verges, Mr Dwyer had contacted the contractor to request a specification and cost breakdown, which was still awaited.

Mr Kingham had reported to Surrey County Council that the hedge running along the road between the village and the pub needs to be cut back as it is causing the road to narrow and obscuring signage, but he hadn't received a response. The Clerk would chase.

ACTION

Clerk

T Dwyer

Clerk

The footpath opposite the fountain had been closed for 21 days as the bridge over the stream and handrail had collapsed. Following the initial 21 day period of closure, the path was still closed and Mr Lye would follow this up with Surrey CC.

P Lye

A tree was leaning against the fountain, which may cause damage to the stonework. Mr Lye would get quotes for getting the tree removed.

P Lye

A vote of thanks was recorded to the residents who had diligently restored the drainage from the fountain.

16/080

Financial Report

The Clerk circulated the second quarter financial report, which is appended to these minutes.

16/081

Accounts for Payment

Payments were approved. The attached Order for Payments was signed by the Chairman, one Councillor and the Clerk.

16/082

External Audit

The parish council reviewed the External Auditor's Report, which stated that on the basis of their review of the annual return, in their opinion the information in the annual return was in accordance with proper practices and no matters had come to their attention giving cause for concern that relevant legislation and regulatory requirements had not been met. There were no other matters they wished to draw to the parish council's attention.

16/083

Planning

- a) Local Plan Update. The Draft Local Plan was due to be considered by Waverley's Corporate Overview and Scrutiny Committee, Executive and Full Council for approval to be submitted for examination.
- b) Issues relating to Dunsfold Park. It was anticipated that the application for a new settlement would be considered by the Joint Planning Committee in December.
- c) To receive list of Planning Applications for information of recent decisions made by WBC.
WA/2016/1706 Erection of single storey extension and porch; internal and external alterations following demolition of existing stores. The White Horse. **Full permission.**
- d) To consider all new Planning Applications
There were no new planning applications for consideration

16/084

Correspondence

Waverley had written to advise that BT were undertaking a consultation regarding removal of phone boxes, including the phone box in The Street. It was possible for parish councils to adopt the boxes, however the telephony would be removed and they would have to be put to another purpose. It was agreed that as there is no mobile phone signal in Hascombe that the

phone box should be retained for use as a phone box. The Chairman would draft a response.

C Orange

16/085

General matters

It was agreed that the Chairman and Mr Lye would draft a proposal to Toby Anstruther regarding the contentious piece of land that the parish council owns in relation to the Woodyard site and regarding the Hascombe Hill car park and general access to the hill. Regarding the possibility of a residential development at the Woodyard site, it was agreed that a survey of village residents on the desirability or not of a residential development would not be considered until after more details of the options were available.

C Orange/P Lye

Mr Lye reported that the owners of the White Horse had asked for the laptop and printer to be removed. It was agreed that the laptop would be used by Mrs Sullivan for cataloguing the Hascombe archive and would be kept in the upstairs room of the village hall. The clerk would keep the printer to use in reserve.

Mr Lye reported that one of the trees around the pond was dying. Mr Lye would put in a tree application to Waverley for permission for the tree to be felled, which could hopefully be done by the Friends of Hascombe working party.

P Lye

16/086

Next meeting

Monday 23rd January, 7.00pm, Hascombe Village Hall.

There being no further business, the Chairman closed the meeting at 20:45.

Hascombe Parish Council

Budget Report YE. 31.3.17 as at 21.11.16

	Current Budget	Actual Year To Date	Projected Actual
Receipts			
VAT	0	1,572	1,572
Precept	7,477	7,477	7,477
Grants	200	200	200
Contributions re Professional Fees	9,596 *	6,643 *	9,596 *
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	17,273	15,892	18,845
Payments			
General Administration	100	35	35
Audit	250	129	229
Insurance	329	329	329
Staff Costs	2,785	1,609	2,765
Training	200	0	200
Hall Hire	300	0	300
SSALC/NALC Subscriptions	83	83	83
Chairman's Expenses	100	0	100
Website	60	60	60
Pond Maintenance	500	0	500
Grass cutting	1,500	0	1,500
Neighbourhood Plan	4,660	0	0
Legal/Professional Fees	7,500	7,500	7,500
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	18,367	11,257	13,601

* Includes £2,425 paid late for the first Vision report. HPC's actual contribution towards Vision and NMSS Reports £381.

Opening Balance 1.4.16	£12,262
Projected Closing Balance 31.3.17	£15,934 (less £4660 carried forward for neighbourhood plan)

Hascombe Parish Council

Schedule of receipts and order for payments for November 2016

To be approved under Agenda item 7 at the Parish Council meeting on 21.11.16

RECEIPTS

Payer:	Detail:	Amount:
Chiddingfold PC	Contribution re Vision and NMSS	£ 599.62
Loxwood PC	Contribution re NMSS	£ 192.84
Alfold PC	Contribution re Vision and NMSS	£ 214.52
Shalford PC	Contribution re Vision and NMSS	£ 200.00
Dunsofold PC	Contribution re Vision and NMSS	£ 200.34
Bramley PC	Contribution re NMSS	£ 157.81
Busbridge PC	Contribution re Vision #2	£ 129.31
	Total	£1694.44

PAYMENTS

Payee:	Detail:	Amount:
B Weddell	November pay	£ 173.12
B Weddell	December pay	£ 173.12
HMRC	November tax return	£ 43.20
HMRC	December tax return	£ 43.20
NEST	November pension	£ 15.77
NEST	December pension	£ 15.77
BDO LLP	External Audit	£ 120.00
	Total	£584.18

EXPENDITURE TO BE RATIFIED – paid since last Parish Council Meeting:

Payee:	Detail:	Amount:
NM Strategic Solutions	WBC OAN Report	£2400.00
Vision Transport	TA Report No. 2	£3000.00
	Total	£ 5400.00

Total receipts £1694.44

Total expenditure £5984.18

Signed by Chairman: Date:

Signed by Councillor: Date:

Signed by Clerk/RFO: Date: