

# HASCOMBE PARISH COUNCIL

**MEETING MINUTES** of Hascombe Parish Council Meeting held on **Monday 16<sup>th</sup> March 2015** in Hascombe Village Hall, Mare Lane, Hascombe at 6.00pm

**Attendees:** Mr C Orange – Chairman  
Mr P Lye – Vice Chairman  
Mrs S Jeffrey – Member  
Mr K Kingham - Member  
Mrs S Sullivan – Member  
Mrs B Weddell – Clerk

One member of the public was in attendance.

**Apologies:** Apologies had been received Mr Maurice Byham and Mr Richard Gates, Waverley Borough Councillors and Mrs Victoria Young, Surrey County Councillor

**ACTION**

**15/017**      **Declarations of Interests**  
There were no declarations of interest pertaining to agenda items.

**15/018**      **Minutes**  
The minutes of the meeting of the Parish Council held on 19<sup>th</sup> January 2015, as circulated, were approved and signed by the Chairman as a correct record.

**15/019**      **Clerk's Report**  
The Clerk advised that she had done some publicity to attract candidates for the forthcoming Parish Council Elections and had received some interest. The Clerk reminded members of the deadline for Nomination Papers to be handed to Waverley.

The Clerk had not heard from her contact at the Ramblers Association and would chase.

**15/020**      **Chairman's Report**  
The Chairman and the Clerk had met with Motion Transport and seven other contributing parish councils to agree the report commissioned by Motion Transport into the traffic studies submitted by Dunsfold Park/Vectos and Surrey County Council, forming part of the Local Plan Evidence base. The report had been submitted to Waverley and a press release had been issued.

**15/021**      **Risk Assessment**  
Members reviewed the risks and noted that there were no issues of risk identified to be addressed. Mr Kingham had replaced the sign at the fountain advising the water is not drinking water.

**15/022**      **Highways, Bridlepaths & Footpaths**

- Mrs Jeffrey had attended a meeting run by Steve Mitchell concerning the Surrey County Council Volunteer Pathwarden scheme. There were two members of the public from Hascombe also in attendance; registered volunteers would receive a set of tools and full training. A further training session would be held when there were another 10 to 14 volunteers wishing to register.
- Mrs Jeffrey would attend the Surrey CC Footpaths and Bridleways Task Force meeting and would take the necessary forms to raise issues on Hascombe footpaths.

Mrs Jeffrey

15/023	<p><b>Crime, Neighbourhood Watch and Speedwatch</b> PCSO Philip Snow sent a report which is appended.</p>	
15/024	<p><b>Communications</b> There was nothing specific to report. The Clerk continued to circulate news and information relevant to Hascombe residents.</p>	
15/025	<p><b>Back-Up Generator for the Village Hall</b> Mr Kingham reported that the Village Hall Committee was not enthusiastic about this project and considered that repainting the outside of the hall was a higher priority. The Committee had asked whether the parish council would be able to fund some exterior decorating and the Clerk advised that they should submit a grant application.</p>	
15/026	<p><b>Financial Report</b> The Financial Report, as appended, was circulated and noted.</p>	
15/027	<p><b>Accounts for Payment</b> Payments were approved. The attached Order for Payments was signed by the Chairman, one Councillor and the Clerk.</p>	
15/028	<p><b>Lloyds Bank Account</b> After discussion it was agreed that the old Lloyds Bank Account number 77-95-21 84540360 should be closed and the balance transferred to the new Lloyds Bank Account number 87257168.</p>	Clerk
15/029	<p><b>Risk Register</b> The Risk Register, as circulated prior to the meeting, had been reviewed and it was agreed that no changes were required.</p>	
15/030	<p><b>Review of Investments</b> The Chairman proposed that methods of investing the parish council reserves should be investigated in order to earn some interest. The Clerk would do some research.</p>	Clerk
15/031	<p><b>Planning</b></p> <p><b>a) Report on planning issues</b> Reference was made to the announcement on 18<sup>th</sup> February by Waverley Leader, Robert Knowles, that the Local Plan consultation last summer had revealed significant support for development at Dunsfold Aerodrome and that transport was a key concern for many consultees. It had therefore decided that a transport assessment would be procured 'to evaluate whether the current transport network can accommodate development and where renewal is required'.</p> <p>There was a discussion about whether a traffic survey should be carried out on Markwick Lane and The Street.</p> <p>After discussion, it was decided the parish council would not write a letter of complaint to the Ombudsman and Waverley about the information provided by the planning officer to Waverley Councillors for its recent Planning Committee meeting. The reason being to maintain a good relationship with the planning department. Any complaints would be better made by the Friends.</p> <p><b>b) Issues relating to Dunsfold Park.</b> There was nothing to report.</p>	

**c) To receive list of Planning Applications for information of recent decisions made by WBC**

WA/2014/2168 Erection of building to provide 2 units for continued Class B2 use following substantial demolition of existing building. The Wood Yard, Church Road, Hascombe **Refused.**

The parish council will write a letter concerning enforcement.

**d) To consider all new Planning Applications**

There were no new planning applications for consideration.

**15/032**

**General Matters**

After discussion, it was agreed that the Annual Assembly this year would be combined with the Annual Meeting.

Patrick Stenning had suggested that some hardstanding (grasscrete was suggested) be provided for parking outside the council owned houses in Mare Lane. It was suggested that Mr Stenning write to Waverley with a copy to the parish council.

**15/033**

**Next meeting**

Monday 18<sup>th</sup> May, 7.30pm, Hascombe Village Hall.

**There being no further business, the Chairman closed the meeting at 19:34.**

# Hascombe Parish Council

Schedule of receipts and order for payments for March 2015

To be approved under Agenda item 12 at the Parish Council meeting on 16.3.15

## RECEIPTS

<b>Payer:</b>	<b>Detail:</b>	<b>Amount:</b>
HMRC	VAT Refund	£ 248.00
HM Treasury	Redemption of Consolidated Stock	£ 2115.81
	<b>Total</b>	<b>£ 2363.81</b>

## PAYMENTS

<b>Payee:</b>	<b>Detail:</b>	<b>Amount:</b>
B Weddell	March pay	£ 181.46
B Weddell	April pay (est.)	£ 181.46
HMRC	Final Income Tax Return	£ 321.80
Dunsfold Parish Contribution	Contribution re Motion Transport	£ 149.62
	<b>Total</b>	<b>£834.34</b>

## EXPENDITURE TO BE RATIFIED – paid since last Parish Council Meeting:

<b>Payee:</b>	<b>Detail:</b>	<b>Amount:</b>
		£ 0
	<b>Total</b>	<b>£ 0</b>

**Total receipts           £2363.81**

**Total expenditure       £834.34**

Signed by Chairman: ..... Date: .....

Signed by Councillor: ..... Date: .....

Signed by Clerk/RFO: ..... Date: .....

## Detailed Receipts &amp; Payments by Account 16/03/2015

## Account Code Report

	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% of Budget
<b>Payments Detail</b>						
515 VAT on Payments	206	0	-206		-206	0.0 %
4000 General Administration	35	100	65		65	35.0 %
4001 Audit	112	250	138		138	44.6 %
4002 Insurance	306	480	174		174	63.8 %
4003 Clerk's Remuneration & expense	2,600	2,525	-75		-75	103.0 %
4004 Training	20	300	280		280	6.7 %
4005 Hall Hire	270	180	-90		-90	150.0 %
4006 SCAPTC/NALC Subscriptions	78	90	12		12	87.0 %
4007 Chairman's Expenses	100	100	0		0	100.0 %
4008 Parish Magazine Insertions	0	150	150		150	0.0 %
4010 Computer Hardware/Software	32	0	-32		-32	0.0 %
4011 Website	60	0	-60		-60	0.0 %
4200 Pond maintenance	70	500	430		430	14.0 %
4201 Grasscutting	1,530	1,500	-30		-30	102.0 %
<b>Total OverHead</b>	<b>5,419</b>	<b>6,175</b>	<b>756</b>	<b>0</b>	<b>756</b>	<b>87.8 %</b>
<b>Payments Detail</b>						
4303 Defibrillator	306	0	-306		-306	0.0 %
4304 Cricket pitch	880	0	-880		-880	0.0 %
<b>Total Direct</b>	<b>1,186</b>	<b>0</b>	<b>-1,186</b>	<b>0</b>	<b>-1,186</b>	<b>0.0 %</b>
<b>Receipts Detail</b>						
106 VAT Refund	248	0	248			0.0 %
1000 Precept	6,887	6,887	0			100.0 %
1090 Interest	42	0	42			0.0 %
1091 Consolidated Stock	2,158	85	2,073			2539.0 %
1093 Grants	275	275	0			100.0 %
<b>Total Receipts</b>	<b>9,610</b>	<b>7,247</b>	<b>2,363</b>			<b>132.6 %</b>
<b>Total Payments</b>	<b>6,605</b>	<b>6,175</b>	<b>-430</b>	<b>0</b>	<b>-430</b>	<b>107.0 %</b>
<b>Total Receipts</b>	<b>9,610</b>	<b>7,247</b>	<b>2,363</b>			<b>132.6 %</b>
<b>Net Payments over Receipts</b>	<b>-3,005</b>	<b>-1,072</b>	<b>1,933</b>			