

HASCOMBE PARISH COUNCIL

MEETING MINUTES of Hascombe Parish Council held on **Tuesday 30th April 2013** in Hascombe Village Hall, Mare Lane, Hascombe at 7.30pm

Attendees: Mr C Orange – Chairman
Mr P Lye – Vice Chairman
Mr K Kingham - Member
Mrs S Jeffrey – Member
Mrs S Sullivan - Member
Mrs B Weddell – Clerk
Mr Maurice Byham – Waverley Borough Councillor

Apologies: Apologies had been received from Mr Richard Gates, Waverley Borough Councillor

ACTION

- 13/041 Election of Chairman for the ensuing year**
It was proposed by Mr Kingham, seconded by Mr Lye and carried unanimously that Mr Orange be re-elected Chairman of the Parish Council for the ensuing year.
- 13/042 Declaration of Office**
Mr Orange signed the Declaration of Acceptance of Office and took the chair.
- 13/043 Election of Vice Chairman for the ensuing year**
It was proposed by Mr Orange, seconded by Mr Kingham and carried unanimously that Mr Lye be elected Vice Chairman for the ensuing year. Mr Lye signed the Declaration of Acceptance of Office.
- 13/044 Register of Interests**
Members were reminded to review their Declarations of Pecuniary Interests and advise the Clerk of any amendments. Members were also asked to review the Declarations of other members, which are now all on the parish council website.
- 13/045 Declarations of Interests**
There were no declarations of interest pertaining to agenda items.
- 13/046 Minutes**
The minutes of the meeting of the Parish Council held on 7th March 2013 minute 13/022 to 13/038, as circulated, were approved and signed by the Chairman as a correct record.
- 13/047 Minutes**
The minutes of the meeting of the Parish Council held on 21st March 2013 minute 13/039 to 13/040, as circulated, were approved and signed by the Chairman as a correct record.
- 13/048 Clerk's Report**
The Clerk reported that she had been advised by Lloyds TSB that they now required two forms of certified ID before they can proceed with opening the new account.

The Clerk had recently submitted a VAT return.

All

The Clerk noted that she had yet to obtain copies of the deeds for the Village Hall and White Horse with regards to the properties being included on Waverley's Register of Assets of Community Value.

Clerk

13/049 Chairman's Report

The Chairman reported that he had met with the Clerk to discuss her annual appraisal.

The Chairman had emailed the Chairmen of the Friends of Hascombe and the Village Hall Committee to ask whether they would be willing to contribute towards the cost of a bench in memory of Beryl Stenning. It was agreed that the bench would be purchased by the parish council and would be added to the Asset Register.

The wall by the pub had been damaged by a vehicle once again and the Chairman advised that he had had this repaired and the cost would be met from the Chairman's allowance. The Chairman would investigate the possibility of putting reflectors on the wall in order to make it more visible to reversing vehicles.

Mr C Orange

The Chairman reported that he had responded to Surrey County Council's Rail Consultation asking they consider additional parking at Godalming Station and suggesting they contact all railway stations in Surrey to ascertain the situation regarding waiting lists for parking season tickets. Haslemere station was the only station recommended for improved parking.

13/050 Risk Assessment

Members reviewed the risks and noted that there were no issues of risk identified to be addressed.

13/051 Hascombe Pond

- Regarding fishing on the pond, the Clerk had contacted Godalming Angling Society for advice regarding rules and regulation and would draw up a Fishing Permit for approval. The Clerk would also consult the insurance company for approval. Mr Lye reported that he is making enquiries about removing the American Red Signal Cray Fish from the pond as they eat the native freshwater mussels.
- Mr Lye had made contact with Mike Palmer at Surrey Probation Service, who was preparing a risk assessment and contract for a team to clear the footpath around the pond, scrub and treat the benches and clear the footpath from the pub to village centre of hanging branches. The Chairman also suggested a clean-up of the PC owned piece of land by the pub.. Mr Lye will formally confirm that the church is happy for the team to use the lavatory facilities.
- Mr Lye was waiting for a quote from Alan Hawkins to deal with the moles, both on a once off basis and also on a contract basis.

Clerk

Mr P Lye

Mr P Lye

Mr P Lye

13/052 Highways, Bridlepaths & Footpaths

- Mr Lye reported that James Brown at Surrey County Council is sending some replacement roundels for the footpath signs, which Mr Andrew Thornton had offered to replace.
- Mrs Jeffrey would report a rotting finger post on the bridleway near Markwick Lane.
- Mrs Jeffrey reported that there are some large oak tree on the edge of the road on property belonging to The Raswell, that were getting smothered in ivy and would present a danger if

Mrs S Jeffrey

they fell in the road. It was agreed that Mrs Jeffrey would ask the gardener if he could cut the ivy at its base.

Mrs S Jeffrey

13/053 Crime, Neighbourhood Watch and Speed Watch
There was nothing to report.

13/054 Communications
There was nothing to report.

13/055 Installation of Defibrillator
Following the demonstration by Tessa Weaver of St John Ambulance at the Annual Assembly, it was agreed that the parish council would proceed with the purchase of a Public Access Defibrillator. Mr Lye would speak to the Friends of Hascombe at their next meeting to enquire whether they would consider acting as the conduit for a fundraising initiative. The Chairman would investigate the possibility of grant funding from Surrey County Council and the British Heart Foundation.

Mr P Lye

Mr C Orange

13/056 Adoption of the Accounts and Balance Sheet for the year ending 31.3.13.
Peter Frost had carried out the internal audit and agreed the figures. The accounts, as appended to these minutes, were approved and the Chairman and Responsible Financial Officer signed the completed Annual Return on behalf of the Council.

13/057 Hascombe Smith's Charity
The Chairman signed the approved Statement of Accounts for the year ended 30.12.12, which is appended to these minutes.

13/058 Clerk's Salary Review
It was agreed that the Clerk's salary for the year commencing 1.4.13 be increased to £12 per hour.

13/059 Accounts for payment

Peter Frost	Internal Audit	£87.70
B Weddell	May salary	£152.47
B Weddell	June salary	£152.47
HMRC	1st quarter return	£114.60

13/060 Planning

a) Report on planning issues

The Chairman reported that the judge at the High Court Appeal against the Inspector's decision to uphold Waverley Borough Council's decision to refuse Dunsfold Park's application for unlimited aviation use had reserved judgement. The ruling was expected in within six weeks.

The Chairman reported that Waverley's Core Strategy is going before the Inspector starting on 5th June.

The Chairman will draft a response to Surrey County Council's congestion consultation.

Mr C Orange

The parish council had responded to the Licensing Application at Winkworth Arboretum, as circulated and appended to these minutes. Mr Byham said that Mr Gates would attend the licensing committee meeting and ensure the parish council's views were heard.

Hascombe Court had written with a copy of amended plans for the parish council's consideration and comments. Mrs Sullivan will draft a response for approval.

Mrs S Sullivan

Regarding the application for renewal of extant permission at Hascombe Place Barns, it was noted that the consultation period had ended and that Natural England had objected on the grounds of insufficient information regarding the proposed heating system.

c) To receive list of Planning Applications for information of recent decisions made by WBC

WA/2013/0287 Change of use of car storage (Class B8) and timber yard (Sui Generis) to business use (Class B1) and alterations, erection of gates and provision of hardstanding for 4 vehicles. The Woodyard, Church Road, Hascombe. **WITHDRAWN** Waverley had advised the applicant had been told he was required to put in an application for a Certificate of Lawfulness for Class of Use by Friday 10th May.

WA/2013/0285 Erection of two dwellings following demolition of existing dwelling. Kessingland, Hascombe. **FULL PERMISSION**

d) To consider all new Planning Applications

After full consideration of the following applications, the Parish Council commented as follows:

NMA/2013/0046 Amendment to Listed Building Consent WA/2012/1785 for internal alterations. 2 Pound Cottages, The Street, Hascombe. Mrs Sullivan had concerns about the loss of the fireplace. The Clerk will forward the plans to her when they're received and Mrs Sullivan will draft a letter for approval.

Mrs S Sullivan

13/061

General Matters

- Regarding the composition of committees, all members were happy to proceed with the existing areas of responsibility.
- Mrs Sullivan noted that she had yet to pursue Waverley BC regarding two plaques, which were stolen from the playground in the 1980s, and recently sold at auction.
- The Chairman, Mrs Sullivan and the Clerk would attend the Neighbourhood Planning Meeting on 26th June.
- Mr Lye would attend the Local Committee meeting on 5th July.
- The Clerk would investigate the cost of outdoor gym equipment for a possible Leader Grant – applications by 28th June.

Mrs S Sullivan

Clerk

13/062

Items for a future agenda

- To review Standing Orders, Financial Regulations and Risk Register. Affordable Homes.

13/063

Next meeting

The next Parish Council meeting would be held on Thursday 4th July at 7.30pm in Hascombe Village Hall.

There being no further business, the Chairman closed the meeting at 21:30.

Hascombe Parish Council

Summary Receipts and Payments for Year Ended 31st March 2013

Last Year Ended 31st March 2012		Current Year Ended 31st March 2013
	Operating Income	
7,373.51	Income	10,127.87
0.00	Fountain	115.89
7,373.51	Total Receipts	10,243.76
	Running Costs	
670.79		0.00
4,222.40	Administration	3,447.07
71.00	Fountain	0.00
1,638.54	Pond Area	8,076.00
40.00	Footpaths	210.00
229.11	VAT Data	1,378.20
6,871.84	Total Payments	13,111.27
	Receipts and Payments Summary	
13,306.12	Opening Balance	13,807.79
7,373.51	Add Total Receipts(As Above)	10,243.76
20,679.63		24,051.55
6,871.84	Less Total Payments(As Above)	13,111.27
13,807.79	Closing Balance	10,940.28
	These cumulative funds are represented by :	
13,807.79	Current Bank A/c	10,940.28
13,807.79		10,940.28
	Reserve Balances are represented by :	
501.67	Current Year Fund	-2,867.51
13,306.12	General Reserves	13,807.79
13,807.79		10,940.28

Signed: _____ (Chairman) _____ (RFO)

Hascombe Parish Council

23 April 2013

Licensing Department
Waverley Borough Council
The Burys
Godalming
GU7 1HR

Dear Sir or Madam

Re: Premises Licence Application Winkworth Arboretum, Hascombe Road, Godalming.

Hascombe Parish Council is grateful for the work done by the National Trust in managing the Arboretum in which many residents enjoy walking. It has also heard that many people enjoyed the "Live Local" event that was held at the Arboretum last year. It is also aware that there was traffic congestion and that the Police had to be called to try to get traffic moving.

The Parish Council is concerned that the current application for a licence includes Plays, Films, Live Music, Recorded Music, Dance, and alcohol both indoors and outdoors anywhere in the Arboretum premises and that up to 12 events would be allowed per year. The granting of such a wide permission could result in a public nuisance because of the loss of quiet enjoyment by nearby residents of a tranquil and beautiful area and due to traffic problems. The noise from such events could be loud and heard a long way from the site as it would be channelled along the Thorncombe Valley into Hascombe and being high would also carry further.

The Parish Council therefore objects to the application and suggests that the applicant is advised to make a new licence application which is more restricted as to location, activity, and frequency and which takes into account the objections of residents in nearby homes. Alternatively, the applicant could make a fresh application each time a licensable event is proposed to be held, which would enable the experience of past such events to be taken into account when making the decision on whether a license should be granted,

Yours sincerely

Beverley Weddell
Clerk to the Council

Chairman:

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Clerk:

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